

Password Reset User Guide

If you forget your password and need to reset it, our website provides the ability to handle this without the need for our staff to reset your password.

Note: our staff cannot see your password, but we do have the ability to reset your password for you after we verify your identity.

Resetting your password uses the following steps:

Visit our login page at: <https://www.newaypkgshop.com/account/login> and click the “Forgot Your Password?” link (1).

Log In


<h3>Sign In</h3> <p>Username or Email Address</p> <input type="text" value="Enter your username or email"/> Password (case sensitive)	<h3>Register Options</h3> <p>Existing Customers I have my Neway Packaging account information, and I want to access account information and/or shop online.</p> <hr/> <p>New Customers I need to set up a web user account to access the Neway Packaging website.</p>
<p>Forgot Your Password?</p> <p><input checked="" type="checkbox"/> Remember me</p> <p><input type="button" value="Log in"/></p>	<p>1</p>

[Click here if you have a Company Access Code](#)

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Enter your registered email address in the email box (1) and click Submit

Forgot Password ✕


 **For security reasons, we cannot recover your old password.**
Enter your email address below to send a link to reset your password to your e-mail.

Enter your email address

 1

When you submit your email address, you will receive an email from us with a link that will prompt you to enter the PIN Code provided (1)

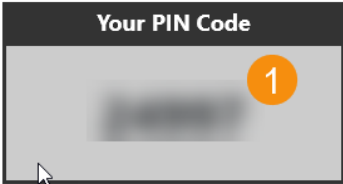
Forgot Password ✕

 **Your password reset email has been sent**
A password reset e-mail has been sent to the e-mail address provided.

Change your password in three easy steps.
This helps to keep your new password secure.

- 1 Write down/memorize your 5-digit PIN code on the page.
- 2 Open the password reset e-mail and click the link provided. This link expires in 1 hour.
- 3 Use the PIN code provided here to change your password.

Your PIN Code



You will receive an email that looks similar to the image below. Click the “Reset Password” link (1) to return to our site and enter your PIN number.

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Neway Packaging

Hi Kelly O'Shall,

You recently requested to reset your password for your Neway Packaging account. Use the button below to reset it. **This password reset is only valid for 1 hour.**

Reset your password

When you arrive at our site, you will be asked to enter your 5-digit PIN. Once verified, you will be asked to enter a new password.

If you did not request a password reset, please ignore this email or [contact support](#) if you have questions.

Thanks,
The Neway Packaging Team

If you're having trouble with the button above, copy and paste the URL below into your web browser.

<https://www.newaypkgshop.com/account/passwordreset/5e926efc96f0485c98b5c5047ad74ed4>

Enter the PIN number you received when you requested your password reset in the box (1) and click the "Verify PIN" button (2).

Change Password

Please enter your 5-Digit PIN code from the previous page:

Enter PIN Here ¹

Cancel Verify PIN ²



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Once you verify your PIN number, you will be asked to create a new password. Enter your new password in both boxes and click the “Change Password” button (1)

Change Password

▲ Passwords are case sensitive

Enter your new password

New Password: *(case sensitive)*

Retype New Password:

Change Password

After you click Change Password, your password will be set to whatever value you supplied.